2020

TRAINING CALENDAR

Automotive QMS - IATF16949:2016

Quality management systems Requirements

QMS 9001:2015

Occupational Health and Safety Management Systems Requirements with guidance for use ISO 45001:2018

Should you need further clarification, please do not hesitate to contact us on

+6012-7028331
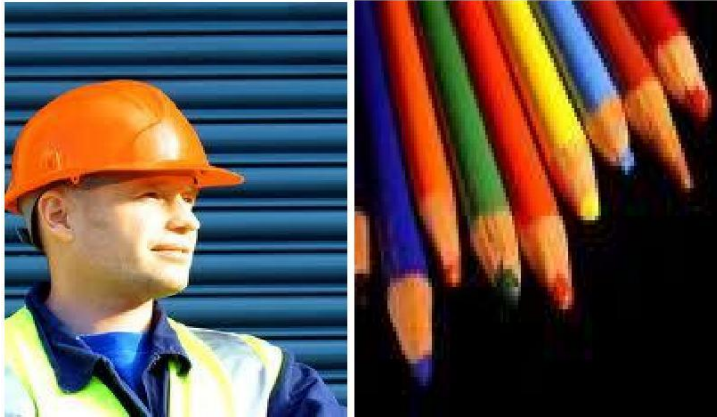**Email to enquiries@efrcertification.com**
www.wasap.my/+60127028331/PublicTraining

Target and Focus 2020
TRAINING CALENDAR

AUDIT ~ **R**ESEARCH ~ **T**RAINING

Welcome **2020**. It is time for us to reflect the issues in 2019 and start to FOCUS and TARGET in 2020. We realized that communication is one of important roles in pursuing excellence in Quality and HSE. Hence in 2020, we FOCUS on RISK MANAGEMENT and QMS-ISO 9001:2015, EMS-ISO 14001:2015, IATF 16949:2016 and OSH-ISO 45001:2018 transition and "Certified Course" on quality and operational improvement.

At the same time, we maintain our focus in our specialty in various management system certifications and certification support i.e. ISO9001, ISO14001, IATF16949 and ISO45001. EFR look forward to share the world class best practice with you.

With a warm welcomes, it is our pleasure to share the knowledge with you.

Please find our 2020 FOCUS Training:

1. **PUBLIC PROGRAM**

2. **IN-HOUSE TRAINING LIST**

2020 - PUBLIC TRAINING PLAN

MONTH	DATE	COURSE TITLE	TOTAL/ DAY	COST / PAXS	LOCATION
FEB	20-21	FAILURE MODE EFFECT ANALYSIS AIAG-VDA version 2019	2	1250 /PAXS	CONCORDE SHAH ALAM
MARCH	18-20	ISO45001 Lead Auditor	3	3500/PAXS OR 2900 PER PAXS X 3 PAXS/COMPANY	CONCORDE SHAH ALAM
APRIL	14-16	CORE TOOLS TRAINING APQP, PPAP, MSA, SPC, FMEA-AIAG/VDA	3	3500/PAXS OR 2900 PER PAXS X 3 PAXS/COMPANY	CONCORDE SHAH ALAM
JUN	17-19	ISO9001:2015 AND IATF 16949:2016 ORGANIZATION LEAD AUDITOR	4	3500/PAXS OR 2900 PER PAXS X 3 PAXS/COMPANY	CONCORDE SHAH ALAM
AUG	26-27	FAILURE MODE EFFECT ANALYSIS AIAG-VDA version 2019	2	1250 /PAXS	CONCORDE SHAH ALAM

2020 – IN-HOUSE TRAINING LIST

SERIES	CODE	COURSE TITLE	DUR	HRDF	COST
QMS		FOUNDATION QMS SERIES			
	Q1	Understanding ISO9001:2015 Awareness Training	1	SBL	
	Q2	Internal QMS ISO9001:2015 Auditor Training and Workshop	2	SBL	
	Q5	ISO9001 Risks and Opportunities Management	5	SBL	
RISK	RM1	DEVELOPMENT OF RISK MANAGEMENT FRAMEWORK ACCORDING TO ISO 31000 TRAINING	2	SBL	
		SPECIFIC INDUSTRIES QMS SERIES			
		Automotive			
IATF	IATF	IATF 16949:2016- Awareness Training	1	SBL	

		- IATF 1A - IATF16949:2016 Leadership (for management team)	1	SBL	
		- IATF 1B - Understanding and Application of IATF16949:2016 and Rule 5	2	SBL	
		- IATF 1C - Risk Management for IATF organization	1	SBL	
		Internal/ Supplier Auditor Course	2	SBL	
		- IATF 2A: IATF16949:2016 Internal/ Supplier audit - process approach and risk thinking audit	2	SBL	
		- IATF 2B: Core Tools for auditors	2	SBL	
		- IATF 2C: Process Audit VDA6.3	2	SBL	
		Personnel Certification		SBL	
		- IATF-OLA: IATF16499:2016 Organization/ Supplier Lead Auditor Training	5	SBL	
		- LSBB/ BB: Lean Six Sigma Green Belt/ Black Belt		SBL	
		Core Tools Training Course	5	SBL	
		- QPC 1: FMEA(new version-VDA& IATF) / Control Plan Training (2019)	2	SBL	
		- QPC 2: APQP/ PPAP	2	SBL	
		- QPC 3: MSA	1	SBL	
		- QPC 4: SPC	1	SBL	
		Value Added Quality Tools and Techniques Training Course		SBL	
		- L1: Lean Management	2	SBL	
		- L2: Value Stream Mapping	2	SBL	
		- L3: Total Productive Maintenance	2	SBL	
		- L4: Error Proofing (Poka Yoke)	1	SBL	
		- QT 1: 8-Discipline problem solving	1	SBL	
		Medical Devices		SBL	
MD	MD1	Understanding The Requirements of ISO 13485:2015	1	SBL	
	MD2	ISO 13485:2015 Internal Auditing	2	SBL	
		Quality Planning and Control Series			
	QPC01	Advance Product Quality Planning (APQP) and Production Part Approval Process (PPAP)	2	SBL	
	QPC02	FMEA(new version-VDA& IATF) / Control Plan Training	2	SBL	
	QPC03	Poka Yoke Defect Prevention	2	SBL	
QPC	QPC05	Measurement System Analysis (MSA) & Calibration System	2	SBL	
	QPC06	Statistical Process Control (SPC)	2	SBL	
	QPC07	Effective Application of 7QC Tools for QCC/ICC Project	2	SBL	
	QPC09	Effective Application of Design of Experiments (DOE)	2	SBL	
	QPC10	Effective Calibration System	2	SBL	
	QPC12	Geometric, Dimensioning & Tolerancing (GD&T)	2	SBL	
	QPC14	QC Sampling Inspection Techniques	2	SBL	
	QPC16	Effective ESD Control	2	SBL	
		QUALITY IMPROVEMENT SERIES			
	QIM02	Corrective Action Through 8-Dicipline	2	SBL	
	QIM03	Root Cause Analysis Problem Solving Techniques	2	SBL	
	QIM04	Innovative and Creative Circle (ICC)	2	SBL	
	QIM05	Six Sigma Green Belt	8	SBL	

QIM	QIM06	Six Sigma Black Belt	16	SBL	
	QIM07	Lean Implementation Strategy / Lean Implementation Strategy	2	SBL	
	QIM08	Operational Excellence Through Lean Transformation (L1M) for the Manufacturing Industry	2	SBL	
	QIM09	5S Principles and Implementation	2	SBL	
	QIM10	Identification and Elimination of Non-Value Added Activities	2	SBL	
	QIM11	Machine set-up time reduction through SMED concept	2	SBL	
	QIM12	Cost Reduction Through Value Analysis Value Engineering for Manufacturing Process Improvement (VAVE)	2	SBL	
	QIM13	Productivity Measurement and Improvement Training	2	SBL	
	QIM14	Practical Data Analysis Using Minitab	1	SBL	
	QIM15	COST OF POOR QUALITY TRAINING			
		SOCIAL RESPONSIBILITIES SERIES			
OSH		**Occupational Health and Safety**			
	OSH01	ISO45001:2018 Awareness and Implementation of OSH Management	2	SBL	
	OSH02	ISO45001:2018 Internal Auditor Training	2	SBL	
	OSH03	Malaysia Occupational Safety & Health Act 1994 Legal Requirements	2	SBL	
	OSH04	Hazard Identification, Risk Assessment & Risk Control (HIRARC)	2	SBL/ SBL KHAS	
	OSH05	OSH for Supervisors	2	SBL	
	OSH06	Emergency Response Plan & Preparedness (ERP)	2	SBL	
	OSH07	Basic Occupational First Aid	1	SBL	
	OSH08	Safety & Health Committee	2	SBL	
	OSH09	Safety Chemicals Handling	2	SBL	
	OSH10	Fire Safety / Fire Squad / Fire Rescue Training	2	SBL	
	OSH11	Ergonomics	2	SBL	
	OSH12	EPR & First Aid Training	2	SBL	
	OSH13	Safety Leadership for Supervisor	2	SBL	
	OSH14	Incident Investigations	2	SBL	
	OSH16	Lock Out Tag Out "LOTO"	1	SBL	
	OSH18	Managing Protective Equipment Training (PPE)	2	SBL	
	OSH19	Safe Handling of Forklift	2	SBL	
	OSH19-1	Intermediate on Safe Handling of Forklift/ Reach Truck			
	OSH20	OSH Management For Manager	2	SBL	
	OSH21	Workplace Inspection and Incidents investigation	2	SBL	
	OSH22	WORKING AT HEIGHT & FALL PREVENTION COURSE			
	EHS 1	EOSH Awareness Training	2	SBL	
IMS-	EHS 2	EOSH Internal Audit Base on 14001 and ISO45001 Requirements	2	SBL	
EOSH	EHS 3	EOSH Risk Assessment	2	SBL	
	EHS 4	EOSH Malaysia Legal Requirements	2	SBL	
		Environment			
EMS	E01	ISO14001:2015 Environmental Management System Awareness Training	2	SBL	
	E02	Internal Environmental Management System Auditing	2	SBL	
	E03	ISO14001 Risk and Opportunities lice cycle perspective	2	SBL	

	E04	Malaysia Environment Law	2	SBL	
	E05	RoHS, WEEE, ELV requirements	2	SBL	
	E06	Understanding of RoHS Regulation & Compliance	2	SBL	
	E07	Effective Management of ISO 14001 Environment Management System Documentation	2	SBL	
	E08	Safe Schedule Waste Handling	2	SBL	
	E09	SMT Lead Free Manufacturing and Control	2	SBL	
	E10	ISO14001 EMS Lead Auditor (IPMA)	5	SBL	
Others		**Integrated**			
	IMS1	Integrated Management System (ISO9001, ISO14001, ISO45001) Awareness Training	2/3	SBL	
	IMS2	Quality and Environmental Management System Internal Audit, Process Approach Auditing	3	SBL	
		Specific Process Training			
	SP15	Basic Injection Moulding	2	SBL	
	SP15-1	Basic Machine Process & Parameter Setting	2	SBL	
	SP16	Troubleshooting Injection Moulding	2	SBL	
		SKILLS & PEOPLE DEVELOPMENT			
	SP01	Effective Sales skills	2	SBL	
	SP02	QA & QC Developments	2	SBL	
	SP03	Effective Management of warehouse	2	SBL	
	SP04	Customer Service Excellence	2	SBL	
	SP05	Forming High performance team (TEAMBUILDING)	2	SBL	
	SP06	Admin Clerical Development Program	2	SBL	
	SP07	Training Needs Analysis	2	SBL	
SP	**SP08**	Administrative Clerical & Documents Control	2	SBL	
	SP09	Supervisory Skills	2	SBL	
	SP10	Communication and Interpersonal Skills	2	SBL	
	SP11	Dynamic LEADERSHIP Skills	2	SBL	
	SP12	The Power of Emotional Intelligent (EQ)	2	SBL	
	SP13	Innovative Tools for Creative Thinking	2	SBL	
	SP14	Empowerment and Motivation Need Analysis Program	2	SBL	
	SP15	Effective Purchasing Management Training	2	SBL	

		BENGKEL PEMBANGUNAN SOP UNTUK PERNIAGAAN KECIL	3	SBL	
		GRIEVANCE & DISCIPLINE AND DUE INQUIRY PROCEDURES TRAINING			
		FACTORY AUDIT TRAINING			
		BEHAVIOURAL BASED SAFETY FOR EACH OTHER			